

Scrutiny Work Planning Conference

27 June 2022, Remotely via Microsoft Teams

Agenda

5.00pm	Welcome & Introduction	Councillor Peter Black, Chair of Scrutiny Programme Committee
5.05	Work Planning <ul style="list-style-type: none"> • Purpose of Conference / Overview of Work Planning Process • Good Practice Guidance • Challenges Developing the Work Programme for 2022/23 <ul style="list-style-type: none"> • Reflection on Last Year's Work Programme and Priorities • 'Business as Usual' Items • Proposals / Topic Suggestions 	Brij Madahar, Scrutiny Team Leader
5.20	Corporate Priorities – Corporate Management Team Overview <ul style="list-style-type: none"> • Outline of the Council's Priorities and the main Strategic Challenges facing the Council 	Martin Nicholls, Interim Chief Executive
5.30	Work Programme for 2022/23 <ul style="list-style-type: none"> • Proposals / Topic Suggestions (cont'd) • Framework & Emerging Picture 	Brij Madahar
5.35	Small Group Discussions <ul style="list-style-type: none"> • What should be in the Scrutiny Work Programme for 2022/23, and why? <ul style="list-style-type: none"> ➤ What is the big in-depth Inquiry Panel issue? ➤ Do previous Performance Panels still have the right focus for monitoring? ➤ One-off 'Working Group' topics of concern? ➤ Other issues to explore in meetings? 	All
6.15	Group Feedback and Conclusions	Councillor Peter Black
6.30	Close	Brij Madahar

Attachments:

- | | |
|---|---------------------------------------|
| 1. Presentation Slides | 5. Topic Suggestions |
| 2. Work Programme Headlines 2021-22 | 6. Outline Work Programme for 2022-23 |
| 3. Inquiry & Working Group Case Studies | 7. Cabinet Portfolios |
| 4. Work Planning Guidance | |



Welcome to the Annual Scrutiny Work Planning Conference

27 June 2022

Swansea Scrutiny
question...investigate...improve



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Purpose of Conference

To help shape the Scrutiny Work Programme

- Outline the scrutiny work planning process
- Guidance on what makes a good plan
- Review the 'previous' work programme
- Consider different perspectives and suggestions, and gather your views

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What Makes a Good Plan?

'Scrutiny is councillor-led... takes into account the views of the public... and balances the prioritisation of community concerns against issues of strategic risk and importance'.

adapted from Characteristics of Effective Scrutiny
(Audit Wales / Centre for Governance & Scrutiny)

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What Makes a Good Plan?



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Challenges

- Managing expectations
- Resources
- Meeting management - 1 or 2 main agenda items
- Focus on quality not quantity
- Balancing strategic and community concerns
- Regional working
- Making impact

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Pitfalls

- **Lack of Prioritisation** - including merging topics to avoid having to prioritise
- **Lack of Purpose** - problem and aim / objective and benefits of scrutiny unclear
- **Repetition** - issue has already been subject of recent scrutiny
- **Duplication** - other internal / external work going on
- **Timing** - is it the right moment for scrutiny?
- **Parochial / Ward Issues** - other routes for individual issues

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Developing the Work Programme for 2022/23



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Previous Work Programme

- Scrutiny Programme Committee
 - 1 Inquiry Panel
 - 6 Performance Panels
 - 4 Working Groups
- Regional / Joint Scrutiny
 - Swansea Bay City Region City Deal (Development; Regeneration)
 - ERW / Partneriaeth (Education / School Improvement)
 - South West Wales Corporate Joint Committee (Land use planning; regional transport, economic well-being)

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'Business As Usual' Items

- Performance Panels (ongoing monitoring)
- Following Up Recommendations (Inquiry etc.)
- Audit / Inspection Reports
- Pre-decision Scrutiny
- Call-in
- Public Services Board *Statutory Item
- Crime and Disorder *Statutory Item
- Joint / Regional Scrutiny

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New Work Programme

- Topic Suggestions:
 - Corporate Management Team
 - Councillors
 - Staff
 - Public
- Issues in the Media

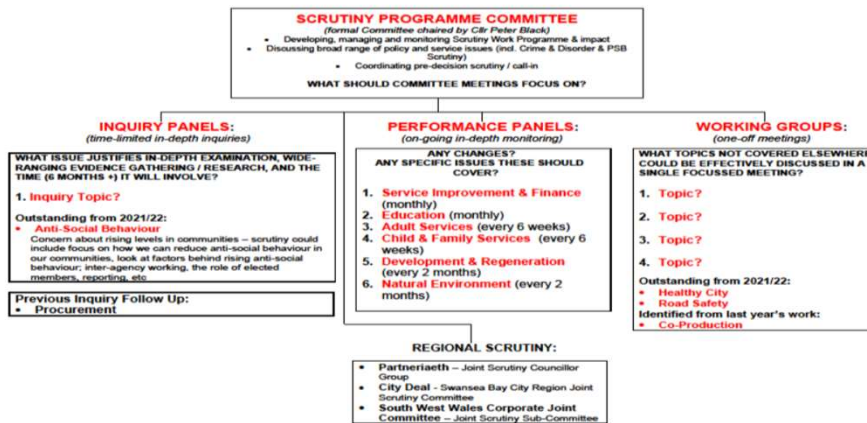
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Your Draft Work Programme

What would you include or change? What are the gaps?



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Group Discussion

What should be on the scrutiny radar?

- **Inquiry Panel Topic:** what is the big issue which is going to need time (up to 6 months) to examine, calling for wide ranging evidence gathering?
- **Performance Panels:** Are these already focussed on the right areas? Is there any specific issue these Panels should cover this year?
- **Working Group Topics:** issues for 'light-touch' / one-off scrutiny?
- Anything else of importance and concern missing?

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Scrutiny Work Programme Headlines: 2021-22

Over the course of the last Council year, 10 Scrutiny Programme Committee (SPC) and 56 Scrutiny Panel / Working Group meetings were held (lead councillors shown in brackets). This included the following scrutiny activities.

(NB – A combination of resources and COVID-19 has affected the delivery of the work programme, and work of scrutiny, over the past two years)

Inquiry Reports (in-depth scrutiny reviews):

These are in-depth inquiries into specific and significant areas of concern, on a task and finish basis, and will be expected to take around six months to complete to enable wide-ranging evidence gathering, and production of a final report with conclusions and recommendations for Cabinet (and other decision-makers).

- Completed inquiries:

Inquiry	Status
Procurement (Cllr Chris Holley) Key Question: What is the Council doing to ensure it procures locally, ethically, and greenly while being cost effective and transparent in its practices?	<ul style="list-style-type: none"> • Final report presented to Cabinet in June 2022 • Cabinet response awaiting (expected within two months)

- Previous inquiries followed up – to monitor implementation of recommendations and assess impact (usually held around 6-12 months following cabinet decision):

Inquiry	Monitoring Status
Equalities (convener: Cllr Lyndon Jones) Key Question: How effectively is the Council meeting and embedding the requirements under the Equality Act 2010 (Public Sector Duty for Wales)?	<ul style="list-style-type: none"> • Final report presented to Cabinet in Sep 2019. • Cabinet response agreed Nov 2019 – 100% of recommendations accepted. • Follow up meetings held Jan 2021 and Jan 2022 – monitoring now concluded.

Performance Monitoring:

Six Performance Panels met over the last year to provide regular in-depth monitoring of performance and challenge for these key areas (frequency of meetings in brackets):

- **Service Improvement & Finance** (Cllr Chris Holley) - monthly
- **Education** (Cllr Lyndon Jones) - monthly
- **Adult Services** (Cllr Sue Jones) – every six weeks
- **Child & Family Services** (Cllr Paxton Hood-Williams) – every six weeks
- **Development & Regeneration** (Cllr Jeff Jones) – every two months
- **Natural Environment** (former Cllr Peter Jones) – every two months

Working Groups:

These enabled a 'light-touch' approach to specific topics of concern, planned as a one-off meeting to gather information, ask questions, and give views / raise any concerns:

- **Digital Inclusion** (Cllr Lesley Walton)
Completed in May 2021 however further oversight of work on Digital Inclusion recommended, as things develop, perhaps annually, whether through the Working Group or other method of scrutiny. This will need to be factored into future work planning discussion.
- **Workforce** (Cllr Cyril Anderson)
Original meeting held in March 2021 with agreement to hold a further meeting. This was held on 2 February 2022, completing this Working Group.
- **Bus Services** (Cllr Lyndon Jones)
Meeting held on 7 July 2021 with agreement to hold follow up meeting to enable follow up on the Group's recommendations and see what changes / improvements had been made. Meeting held 14 March 2022 to complete this work.

The planned **Healthy City** Working Group could not be held due to Covid pressures on necessary participants, and despite efforts to convene, in its place a Working Group on **Road Safety**, this could not be carried out within 2021/22.

Cabinet Member Questioning Sessions / Discussion on Specific Cabinet Portfolio Responsibilities:

As well as attending to report to Performance Panels and Working Groups, Cabinet Members attended Committee sessions throughout the year, enabling the SPC to hold them to account and explore their work, looking at priorities, actions, achievements and impact in relation to specific portfolio responsibilities.

A session with the Leader of the Council was held in January 2022. The Committee focussed their questions on **Brexit and the wider 'Levelling Up' Agenda, the City Centre, Delivering the Swansea Bay City Deal - Supporting Innovation and Low Carbon Growth Programme, and the Swansea Bay and West Wales Metro Programme.**

As well as an overall Q & A Session with the Leader / Cabinet Member for Economy, Finance & Strategy, the Committee questioned other Cabinet Members on specific portfolio responsibilities, with discussion on:

- **Highways and Engineering**
- **Infrastructure Repairs and Maintenance**
- **Tourism, Destination Management, and Marketing**
- **Business and City Promotion**
- **Energy Policy (incl. Generation, Supply & District Heating)**
- **Litter and Community Cleansing**
- **Parking Policy, Control & Enforcement**

Crime & Disorder Scrutiny – Safer Swansea Community Safety Partnership:

The Committee is the authority's designated Crime & Disorder Scrutiny Committee. In discharging this role, the Committee held its annual session in February 2022 focusing on the performance of the Safer Swansea Partnership, looking at partnership priorities, activities, and impact. Lead representatives from both South Wales Police and the Council, who are involved in the joint-chairing arrangement for the Safer Swansea Partnership Steering Group, attended to present information and take questions on the work of the Safer Swansea Partnership. This included questions on Partnership priorities, governance, the continued impact on activities from the pandemic, response to the Mayhill Riot, action on Child Sexual Exploitation, hate crime, knife crime and anti-social behaviour, and renewal of the Safer Swansea Partnership Strategy.

Public Services Board Scrutiny:

The Committee is responsible for scrutinizing the performance of Swansea Public Services Board and how it is making a difference. This was discussed during meetings held in June 2021 and January 2022. In June, as part of the ongoing scrutiny, the Committee heard from two of the four Statutory Members of the PSB: Mid & West Wales Fire & Rescue Service and Natural Resources Wales about their organisation's role and responsibilities in relation to the PSB, and on the delivery of PSB Well-being Plan objectives that they are leading on. In January, the Committee considered the PSB Annual Report for 2020/21 and took the opportunity to focus on the work of the Health Board and Swansea Council as the other Statutory Members of the PSB, and progress with delivery of the Early Years and Live Well, Age Well PSB Well-being Plan objectives. It also followed up on issues arising from previous scrutiny sessions, and action taken. The Committee has continued to make suggestions to challenge improvement, including around visibility, the measuring and reporting of performance against objectives and impact, and public engagement.

Pre-decision Scrutiny:

Pre-decision Scrutiny - taking into account strategic impact, public interest, and financial implications, 4 cabinet reports were subject to pre-decision scrutiny (carried out by the Committee or relevant Performance Panels), with views reported to Cabinet before decisions were taken:

- **Update Management Report on Swansea Airport**
- **Leasehold Acquisition and Redevelopment FPR7 – 279 Oxford Street/25-27 Princess Way**
- **Covid Recovery and Investment**
- **Annual Budget**

Call-In: None

Other reports considered by SPC:

- **Recovery & Transformation Plan**
- **Annual Corporate Safeguarding Report**
- **Delivery of Corporate Priority – Tackling Poverty**
- **Follow Up on Tourism Scrutiny Working Group Recommendations**

- **Corporate Complaints Annual Report 2020/21**
- Scrutiny Annual Report for 2020/21 (reported to Council 2 Sep 2021)
- Scrutiny Dispatches – Impact Reports (a regular report showing the difference made by scrutiny councillors reported to Council and included within the Annual Report)
- Scrutiny Performance Panel conveners provided progress reports on the work and impact of their Panels
- Procurement Inquiry Final Report (to agree its submission to Cabinet for decision)

Regional Scrutiny:

This is collaborative scrutiny with other Local Authorities for topics / issues of shared interest or concern, and models of regional working.

- **Partneriaeth / Education through Regional Working** – Swansea scrutiny was involved since 2016 in an informal regional scrutiny arrangement with the four (formerly six) councils participating in the 'Education Through Regional Working' (ERW) school improvement consortium. A Scrutiny Councillor Group has met to provide challenge to ERW, coordinate scrutiny work across the region and ensure a consistent approach, with Swansea represented by the chair of the Scrutiny Programme Committee and convener of the Education Performance Panel. A meeting took place in June 2021. Following decision to wind down the ERW regional consortium a new South West Wales Education Partnership has been established, called 'Partneriaeth' consisting of Swansea Council, Carmarthenshire Council and Pembrokeshire Councils. Taking on board views of the ERW Councillor Group about future scrutiny arrangements, a Joint Scrutiny Councillor Group, comprising of Education Scrutiny Chairs and Vice Chairs or equivalent will scrutinise the work of the new regional Partnership which will support the delivery of school improvement, and ensure greater public accountability over decisions made. Scrutiny will seek reassurance and consider if the Partnership is operating according to the Joint Committee Agreement, and its Business Plan, and is being managed effectively. The Partneriaeth Joint Committee, comprises the Leaders of the three Councils, as the strategic decision-making body. The Swansea Scrutiny Team has been providing the support for the Scrutiny Councillor Group and will support the Scrutiny of Partneriaeth.
- **Swansea Bay City Region City Deal** – The Swansea Bay City Region Joint Scrutiny Committee, approved by Council in July 2018, involves three councillor representatives from each of the four Councils involved in the City Deal, meeting to scrutinise the work of the Joint Committee responsible for delivering the City Deal Programme. Although originally scheduled to meet quarterly meetings, additional meetings are being arranged as required. Meetings took place in July and November 2021 and January and 2022. As per Joint Agreement, the Scrutiny Committee is serviced by Neath Port Talbot Council.
- **South West Wales Corporate Joint Committee** - Following establishment of the Corporate Joint Committee (CJC), which involves Swansea, Neath Port Talbot, Carmarthenshire and Pembrokeshire Councils, as well as Brecon Beacons and the Pembrokeshire Coast National Park Authorities, the CJC has agreed to set up a

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CJC Overview & Scrutiny Sub-Committee which will consist of three elected members from each Council which will meet at least quarterly. The Joint Overview & Scrutiny Committee, to be serviced by Neath Port Talbot Council, will scrutinise the decisions / actions of the CJC as it discharges its functions and performance in relation to policy objectives and targets. The Joint Scrutiny arrangement will not preclude scrutiny within constituent Councils in order to discuss the impact of the CJC on their Council and locality. The CJC will exercise functions relating to strategic land use planning, regional transport planning and the exercise of economic well-being powers.

Chairs' Scrutiny Letters:

There were 66 letters sent to Cabinet Members – an established way for scrutiny, across all activities, to communicate findings, views and recommendations for improvement directly to Cabinet Members, reflecting discussion at meetings and continuing an effective dialogue between the Scrutiny and the Cabinet. Effectively 'mini-reports' with conclusions and proposals from scrutiny – and responses. Response times are monitored:

- The average response time was 18 days (against target of 21 days) – an improvement on 2020/21 which was 24 days.
- 71% of the 24 letters requiring response were responded to on time - this is improvement on 2020/21 (55% / 20 letters)

Letters sent by the Committee, Inquiry Panels and Working Groups, and those by Performance Panels where action required from the Committee, and responses to letters were published within the Scrutiny Programme Committee agenda for discussion.

Scrutiny Dispatches:

The Committee produces a quarterly summary of the headlines from the work of scrutiny for Council and the public, this is focussed on the impact and how scrutiny is making a difference. Scrutiny Dispatches is used as a mechanism for internal and external communication of activity and to help generate media coverage of scrutiny. Council was provided with a report in July & October 2021 and January 2022.

Scrutiny Annual Report:

The Scrutiny Annual Report for 2020/21 was presented to Council in September 2021.

Councillor Engagement:

- Number of backbench councillors actively involved in scrutiny: 70%
- Average councillor attendance at scrutiny meetings: 78%

Public Engagement:

- % of meetings with public input: 17%
- % of meetings attracting media coverage: 29%
- Number of scrutiny discussions reported upon in the press: at least 21

3a

SCRUTINY INQUIRY PANEL CASE STUDIES (2021/22)

Procurement

Purpose: The aim of the inquiry was to investigate how the council is ensuring it procures locally, ethically, and greenly while being cost effective and transparent in its practices.

Evidence Gathering: The Inquiry Panel met with various external organisations such as Swansea Council for Voluntary Service and Business Wales, contractors, and several Cabinet Members along with officers from across council departments to gather detailed evidence on how procurement operates in Swansea.

Findings: The Panel concluded its inquiry with a report to Cabinet with 14 recommendations on how to tackle challenges in the long term, medium term, and a list of 'quick wins'. Recommendations included various ways for the Council to investigate, measure and improve its procurement practices in relation to the natural environment, social values, and localism.

Follow Up: The implementation of agreed recommendations will be followed up by the Scrutiny Panel during 2022-23 at which time the Panel will assess the impact of the inquiry.

Equalities

Purpose: The aim of the inquiry was to look at how the Council can improve how it is meeting and embedding the requirements under the Equality Act 2010.

Evidence Gathering: To investigate how the council is meeting its equalities duties, Panel Members met with various community groups and organisations across Swansea, who represent the equality strands under the Equality Act 2010. They also spoke to Council Directors to gain understanding on equalities objectives, the embedding of equalities duties and staff training/knowledge across the authority.

Findings: The Panel presented its findings to Cabinet in a report which included 18 recommendations. The Inquiry concluded that on balance the Council does have due regard to eliminating discrimination, to advancing opportunity and fostering good relations. However, the Panel felt that there were a number of ways in which Swansea Council can improve how it meets its equalities duties. The Cabinet accepted all of the recommendations made by the Inquiry Panel.

Follow Up: The Inquiry Panel met in February 2022 to look at the impact and progress with the recommendations made. Panel Members were pleased with the positive impact of the inquiry. The Panel agreed to conclude their follow up involvement with the inquiry after satisfaction that good progress has been made with all the recommendations. However, the Panel suggested that the Scrutiny Programme Committee create a Working Group to look at one of the issues highlighted in the inquiry namely, Co-production. Panel Members were keen to monitor how this is progressing.

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SCRUTINY WORKING GROUP CASE STUDIES (2021/22)

Workforce

Purpose: The Workforce Scrutiny Working Group met to look at the impact of the pandemic on the health and wellbeing of staff; how the Council is supporting this; issues around home working; staff sickness; staff turnover; use of agency staff and pressures. The Working Group met with relevant Cabinet Members and Senior Officers.

Main Findings: Overall, the Working Group was reassured that the Authority is doing what it can to support its workforce during and post pandemic. It heard about results from the staff survey that was undertaken both towards the start of the pandemic and during 2021. The Working Group was also pleased about the extensive engagement with the Trade Unions. The Working Group gave its support to the approach of having an agile working policy and accommodation strategy that is more flexible and provides work / life balance, whilst still meeting the needs of the residents of Swansea. It recommended that any new home working policy must include clear provision to support the health and well-being of staff working from home.

The Working Group was allowed to hold a further meeting to consider results from a further staff survey that was carried out during 2021 and following questions had confidence that the Authority was progressing in the right direction with regards its workforce.

Follow Up: Working Group recommendations will be followed up by the Scrutiny Programme Committee.

Digital Inclusion

Purpose: This enabled discussion around digital transformation, the Council's digital inclusion strategy, and how well prepared both the Council and the public is to use and communicate & engage with increasing dependency on digital technology and interaction, to avoid exclusion & poor access. Councillors looked at the work done to increase digital inclusion before and during the pandemic, the work already planned for 2021/22 and a look towards the future, post-COVID-19.

Main Findings: Overall, the Working Group agreed that the Council was on the right track with its Digital Inclusion Strategy and recognised that the Council is keen to make the right improvements moving forward. Working Group members valued the opportunity to input into the development of the Digital Inclusion Strategy and the new Council Website. The Working Group also felt that further oversight of work on Digital Inclusion was necessary as things develop, perhaps annually, whether through a Working Group or other method of scrutiny.

Follow Up: Working Group recommendations will be followed up by the Scrutiny Programme Committee.

3b

Bus Services

Purpose: The Bus Services Working Group met to look at bus network coverage and levels of service, community transport provision and integration with other forms of transport. Representatives of First Cymru and Cardiff Bus were invited to participate.

Main Findings: The Working Group highlighted the need for regular bus services to all areas of Swansea to reduce isolation and start a shift away from car use to using public transport. It emphasised the importance of bus companies and public transport more generally contributing to carbon emission reduction. The Working Group recommended that regular meetings are held between Councillors and First Cymru to raise and discuss issues and felt it was very important for the Authority and bus companies to listen to people who currently do not use buses in Swansea, as well as people who do, to help shape current and future bus services. The importance of joining up bus and rail times so services are more coordinated and the introduction of cross ticketing between bus and rail were also issues emphasised. The Working Group held a further meeting to look at changes / improvements that have been made, which enabled discussion on developments including a trial of hydrogen buses, improvements to bus shelters, and the possibility of Council playing a bigger role in providing bus services. Councillors were pleased to hear about various projects and improvements planned, though felt that public dissatisfaction with services and their reliability remained a big issue.

Follow Up: Working Group recommendations will be followed up by the Scrutiny Programme Committee.

4 - Work Planning Guidance

For proposed scrutiny topics

1	Is it an issue of concern?	<p>For example:</p> <ul style="list-style-type: none"> Is it an issue of public concern? e.g., complaints, members' knowledge/feedback from electoral wards, local media, surveys, other consultation Is it an issue performance concern? e.g., evidence from performance indicators, benchmarking or performance unknown/not currently measured Are there budget concerns? e.g., pattern of budget overspending or significant underspending Is it an issue of concern or interest to external groups? e.g., local businesses 	No ↓
	Yes ↓		
2	Is the issue strategic and significant?	<p>For examples:</p> <ul style="list-style-type: none"> Are there links to Council's Corporate Plan and Priorities? Does the issue impact on Council's or partners main priorities? e.g., Service Plans, Strategies, Outcome Objectives Is it a Welsh Government or Central Government priority? Has the issue been raised by Audit/Inspection reports or Audit Wales Annual Improvement Report? Does it have a significant impact on the public? Or a specific group/community? 	No ↓
	Yes ↓		
3	Is it a good use of scrutiny time?	<p>For examples:</p> <ul style="list-style-type: none"> Is there a clear objective for examining this topic? Has similar scrutiny work already been undertaken? Is the issue being examined elsewhere internally or externally? Could scrutiny make a difference to how services are delivered or how resources are used? Could scrutiny consider quality, cost and sustainability of service provision? Is scrutiny likely to generate recommendations for improvement? Has the relevant service / policy area recently undergone substantial change? i.e., is it too early to review the effects of the change? Would this issue require in-depth examination? i.e., a wide-ranging programme of evidence gathering and research OR instead something that needs regular monitoring? OR could be tackled through a one-off meeting discussion? 	No ↓
	Yes ↓		
*SUITABLE			*NOT SUITABLE

* Based on the criteria recommended for:

- | | | | | | |
|------------------|--------------------------|-------------------|--------------------------|--------------------|--------------------------|
| In-depth inquiry | <input type="checkbox"/> | Performance Panel | <input type="checkbox"/> | Other (state what) | <input type="checkbox"/> |
| Working Group | <input type="checkbox"/> | Committee Report | <input type="checkbox"/> | | |

5

Scrutiny Topic Suggestions – June 2022

Corporate Management Team:

Corporate Plan
Budget Proposals
Tackling Poverty
‘Achieving Better Together’ Recovery/Transformation Plan
Performance Management
Corporate Safeguarding
Follow up post Education Estyn Inspection
Economic Regeneration Strategy
Community Safety / Anti-Social Behaviour
Quality in Education (QEd)/ Sustainable Communities for Learning (renamed)
Partneriaeth
ALN (Additional Learning Needs)
City Deal “Swansea specific” projects
Housing Welsh Housing Quality Standard / Homelessness
Regional Working and Corporate Joint Committee (avoid duplication with regional scrutiny)
Public Services Board Annual Report and work streams
Climate Change progress against Net Zero 2030
Workforce Development Strategy
Follow up actions relating to Procurement Review

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Councillors (including from previous year's work):

Possible Inquiry: Anti-Social Behaviour <i>(carry over from 2021/22 - concern about rising levels in communities, Scrutiny could focus on how we can reduce anti-social behaviour in our communities, look at factors behind rising anti-social behaviour; inter-agency working, the role of elected members, reporting, etc)</i>
Road Safety Working Group <i>(carry over from 2021/22)</i>
Healthy City Working Group <i>(carry over from 2021/22)</i>
Co-Production Working Group <i>(recommended by the Equalities Inquiry Panel further to its follow up on the scrutiny recommendations)</i>
Digital Inclusion <i>(Working Group carried out in 2021/22 but suggested as topic for annual scrutiny – possibly via Committee)</i>
New Welsh Government Housing Legislation and implications on the Council <i>(future Committee item)</i>
Council's approach to implementing electric vehicle charge points, including on street charging <i>(future Committee item)</i>
The continued use of glyphosates in flower growing and weed control in Swansea

Public (via recent survey, including public and staff suggestions):

Bus Services – reliability, coverage
Active Travel – enough being done?; effectiveness
Reducing the number of cars in the city – tackling congestion, concerns around pollution / safety
Traffic Calming – excessive use of speed humps vs. speed cameras; poor experience for users of social services transport (passengers with disabilities) / vehicle damage / constant road repairs / environmental impact

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Traffic Regulation Orders – transparency of consultation process
Potholes – concern about quality of repairs
Refuse Collections – litter from black bags caused by wildlife requiring street cleaning
Climate Change – enough being done?
Air Pollution – what action is being take?
Local flooding
City Centre Retail – loss of major shops
Asset Management – concern around below market value disposal of surplus Council property to the detriment of the Council finances.
Proliferation of high-density student accommodation (e.g., in Swansea East)
SA1 development – concerns about supporting infrastructure given growth in residential development, e.g., road safety, pavements, public transport links
Anti-Social Behaviour and noise disturbing residents at night (e.g., areas where there is night-time economy)
Child & Family Services Quality Assurance Framework
Prevention Services for Young People
Social Work Supervision
Council’s Contact Centre – issues around ability to connect with specific departments / services
Co-production – approaches to improve access to services
Equalities – more staff development / awareness raising

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Issues in the Media (via local press):

Crime & Disorder (incl. violence / drugs / motoring)
Anti-Social Behaviour (incl. vandalism / motoring / alcohol, drug abuse)
Road Safety (incl. speeding / speed cameras)
Cost of Living / Poverty
Council Finances / Economy
City / City Centre Regeneration
Street Cleanliness / Litter in public spaces / Fly-tipping
Covid Impacts (e.g., on Health, Social Care and Education)
Health & Social Care Services
Violence against Women, Domestic Abuse, Sexual Violence
Natural Environment / Climate Change (incl. pollution)

6 – Outline Scrutiny Work Programme 2022/23

SCRUTINY PROGRAMME COMMITTEE

(formal Committee chaired by Cllr Peter Black)

- Developing, managing and monitoring Scrutiny Work Programme & impact
- Discussing broad range of policy and service issues (incl. Crime & Disorder & PSB Scrutiny)
 - Coordinating pre-decision scrutiny / call-in

WHAT SHOULD COMMITTEE MEETINGS FOCUS ON?

INQUIRY PANELS:

(time-limited in-depth inquiries)

WHAT ISSUE JUSTIFIES IN-DEPTH EXAMINATION, WIDE-RANGING EVIDENCE GATHERING / RESEARCH, AND THE TIME (6 MONTHS +) IT WILL INVOLVE?

1. Inquiry Topic?

Outstanding from 2021/22:

- **Anti-Social Behaviour**
Concern about rising levels in communities – scrutiny could include focus on how we can reduce anti-social behaviour in our communities, look at factors behind rising anti-social behaviour; inter-agency working, the role of elected members, reporting, etc

Previous Inquiry Follow Up:

- **Procurement**

PERFORMANCE PANELS:

(on-going in-depth monitoring)

ANY CHANGES?
ANY SPECIFIC ISSUES THESE SHOULD COVER?

1. **Service Improvement & Finance** (monthly)
2. **Education** (monthly)
3. **Adult Services** (every 6 weeks)
4. **Child & Family Services** (every 6 weeks)
5. **Development & Regeneration** (every 2 months)
6. **Natural Environment** (every 2 months)

WORKING GROUPS:

(one-off meetings)

WHAT TOPICS NOT COVERED ELSEWHERE COULD BE EFFECTIVELY DISCUSSED IN A SINGLE FOCUSED MEETING?

1. **Topic?**
2. **Topic?**
3. **Topic?**
4. **Topic?**

Outstanding from 2021/22:

- **Healthy City**
 - **Road Safety**
- Identified from last year's work:
- **Co-Production**

REGIONAL SCRUTINY:

- **Partneriaeth** – Joint Scrutiny Councillor Group
- **City Deal** - Swansea Bay City Region Joint Scrutiny Committee
- **South West Wales Corporate Joint Committee** – Joint Scrutiny Sub-Committee

7 - CABINET PORTFOLIOS (May 2022)

Economy, Finance & Strategy (Leader) (Cllr Rob Stewart)	Service Transformation (Cllr Andrea Lewis (Deputy Leader)	Corporate Services & Performance (Cllr David Hopkins) (Deputy Leader)	Education & Learning (Cllr Robert Smith)	Care Services (Cllr Louise Gibbard)
<ul style="list-style-type: none"> • Recovery Plan • Capital Programme • City Centre Strategic Redevelopment • City Deal • Communications • Community Leadership • Constitutional Changes • Finance Strategy, Budget & Saving Delivery • Financial Services • Legal Services • Local and Regional Investment Strategy • Planning Policy (Regional) • Poverty Reduction corporate lead • Public Service Board (PSB) • Major Projects • Regional Working Lead (All Bodies) • Strategic Partnerships • Risk & Resilience Management • Corporate Joint Committee (CJC) - Chair • Swansea Bay City Region Joint Committee - Chair • Welsh Local Government Association (WLGA) – Deputy Leader • WLGA Lead on Economy & Inward investment, Europe & Energy • WLGA representative to Local Government Association 	<p>Strategic Transformation</p> <ul style="list-style-type: none"> • Post Covid Service Stabilisation & Transformation • Corporate ICT & Digital Transformation Lead • Members IT • Contact Centre • Public Services Board (PSB) Leader’s Representative • Homes as Power Stations (City Deal) • APSE lead • Climate Change lead • Safer Swansea Partnership lead <p>Housing</p> <ul style="list-style-type: none"> • Welsh Housing Quality Standard (WHQS) Programme Lead • Building Services • Housing Adaptations & Renewal Schemes • Housing Policy, Affordable Housing and Housing Options • More Homes Delivery • Sheltered Housing • Co-operative Housing • Homelessness • Council House Management & Repairs • Lettings Policy & Tenancy Enforcement <p>Transport</p> <ul style="list-style-type: none"> • Future Transport Services (Regional) • Fleet Renewal & Maintenance inc Green fleet strategy • CJC representative for Regional Transport • Green Vehicle Adoption 	<ul style="list-style-type: none"> • Corporate Delivery of Priorities • Performance Monitoring • Commercial Services, Procurement & Frameworks • Human Resources • Mayoral & Civic Functions • Member Development • Outside Bodies participation oversight • Council Champions • Petitions • Scrutiny liaison • Democratic Services • Health & Safety • Planning Policy • Landlord Licensing • Houses of Multiple Occupation (HMO) • Licensing Policy • Building Control • Public Protection • Environmental Health • Trading Standards • Strategic Estates & Property Management • Trade Union Engagement and JCC Lead Member • Agile Rollout Programme Lead • Western Gateway Leader’s Representative • Audit • Recovery Plan – Policy Change lead 	<ul style="list-style-type: none"> • 21st Century Schools Programme inc. School Building Upgrade • Apprenticeships • Catchment Review • Education Services from 3 to 19 • Further Education • Inclusion & Learner Support • NEETS Prevention & reduction (Not in Education, Employment or Training) • Quality in Education (QEd) Programme • Readiness for Work • UNCRC (United Nations Convention on the Rights of the Child) • Regional Workforce Planning & Skills Development • School Improvement • Schools Estate Planning & Resources Planning • Schools’ Organisation & Performance • Best Start in Life • Flying start • Partneriaith (regional working) Leaders Representative • City of Learning - Member of UNESCO COL Steering Group • CYP Board member • Skills & Talent Project (City Deal) 	<ul style="list-style-type: none"> • Adult Social Services Modernisation • Strategic Health & Social Care Collaboration Opportunities • Mental Health including CAMHS • Assessment / Care Management • Elderly Care • Supporting People • Joint Equipment • Learning Disability • Local Area Coordination Lead • Physical & Sensory Impairments • Safeguarding lead • Wellbeing lead • Preventing Violence against Women, Domestic Abuse & Sexual Violence • Child & Family Services • Continuum of Care • Families First • Regional Adoption Service • Safe Looking After Children (LAC) Reduction Strategy • YOS (Youth Offending Service) • Leaders Representative on West Glamorgan RPB • Children & Young People (CYP) Chair • Corporate Parenting Lead • Human Rights city accreditation

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Wellbeing (Cllr Alyson Pugh)	Environment & Infrastructure (Cllr Andrew Stevens)	Investment Regeneration & Tourism (Cllr Robert Francis-Davies)	Equalities & Culture (Cllr Elliott King)	Community (Services: Cllr Cyril Anderson & Support: Cllr Hayley Gwilliam)
<ul style="list-style-type: none"> • Poverty Reduction • 3rd Sector Services • Drugs and Substance Misuse Reduction • Sexual Exploitation Reduction • Preventing Violence against Women, Domestic Abuse & Sexual Violence • Refugees & Asylum • Community Cohesion • Life long Learning Support • Vulnerable People Support • Community Safety • Employability • Financial Inclusion • Prevention and Intervention Initiatives • Swansea Working • Welfare Reform • Welfare Rights • Public Space Protection Orders • Safer Swansea Partnership Leaders Representative • Public Services Board Representative • Regional Partnership Board (RPB) representative 	<ul style="list-style-type: none"> • Highways Maintenance & Improvements • Infrastructure Repairs & Maintenance • Pothole Task Force • Patch Services • Parking Policy, Control and Enforcement • Road Safety • Operational Public Transport Services • Coastal Defences • Flood Prevention • Marina, Foreshore & Beach Maintenance • Active Travel & Cycleways • Estates Maintenance Management (Non HRA) • Members Community Budget Scheme delivery • Play Upgrade Programme Delivery (in collaboration with IRT) • Biodiversity • Green infrastructure • Corporate & Community Digital Connectivity (inc hybrid facilities, free community WiFi & next gen CCTV) • Rural Development lead • Leaders representative for Regional Collaborations for Transport, Highways & Waste 	<ul style="list-style-type: none"> • Business & City Promotion • City Centre Management • City Projects delivery • Future Development Opportunities • Inward Investment Opportunities • Suburban Centres & Community Regeneration Initiatives • New Local & Regional Business Opportunities • Economic Recovery Local Business Grant Delivery lead • River Corridor Development • Events and Attractions • Tourism • Purple Flag • Destination Management • Marketing • Parks (all) • Play Investment & Sufficiency • Economic Resilience Fund (ERF) Grants for Play Enhancement lead • Sports Facilities Development and Maintenance • Universities Collaboration (Development) • Business Engagement • Western Gateway Leader's Representative 	<ul style="list-style-type: none"> • Equalities • Access to Services • Diversity • Age Friendly City • Inclusion • Recognition • Creative City • The Arts • Galleries & Museums • Floating Exhibits • Street Art • Healthy City Partnership • Healthy Night Life • Heritage Protection and Restoration • Libraries • Archives • Community Centres • Community Hubs • Veterans Support Fund • Science City 	<p>Services (Cllr Cyril Anderson):</p> <ul style="list-style-type: none"> • Community Caretakers (Non HRA) • Grass Cutting Services • Tree Services • Wildflower Planting • Fly Tipping • Litter & Community Cleansing • Streetscene improvements • Waste Management • Recycling • Community Operatives (new) • Regreening in Communities • Bin Services • Public Toilets • Community Growing (inc. Allotments) <p>Support (Cllr Hayley Gwilliam):</p> <ul style="list-style-type: none"> • Activities to Promote Independence & Ageing Well • Mental Health awareness • Community Groups, Engagement & Development • Community Support Services • LAC Services in Communities • Co-production Champion • Neighbourhood Working • Promoting Youth Inclusion & Youth Citizenships • Youth Services • Opportunities for Play • Community based Events • Community Safety • Community Wellbeing • Digital Inclusion • Local Policing